



**Grant Funding Opportunity and Request for Qualifications (RFQ) for**

**Technical Assistance, Capacity Building, Program Development, and Organization/Program Support**

**Questions & Answers**

These questions were submitted during this RFQ's "e-question" period, from April 26-30, 2021.

Questions and answers have been edited for clarity and anonymity.

---

*1. Does this extend to small non-profit arts organizations that cater to a specific community (in our case the Latinx/Hispanic community)? How would we qualify if so? We are fiscally sponsored as opposed to being our own 501(c)3.*

Non-profits working with specific populations are encouraged to apply. The same is true for organizations working with a nonprofit fiscal sponsor.

The minimum qualifications to apply are listed in section 5.2 (page 10) of the RFQ, and the qualifications that will be evaluated are described in section 5 (pages 9-13).

---

*2. In this new RFQ, non-profits would issue mini grants to organizations working with low income communities to improve tech and finance skills. Can you define finance skills? Would this include financial literacy?*

For the HRC's "Technical Assistance, Capacity Building, Program Development, and Organization/Program Support" RFQ, it is not required for non-profits to issue mini-grants or "re-grant" to other organizations. That being said, this would be an acceptable use of funds under this RFQ.

With regard to the term "finance skills," this would include financial literacy. To put it in context, this term comes up as an example of technical assistance, capacity building, program

development, and/or organization/program support. Specifically, the list of examples includes “Developing and hosting workshops for low-income communities on topics related to small business development, doing business with the City, research and evaluation, and other tech and finance skills.” In this example, HRC is asking for support in serving our communities and target populations so that they can develop their finance skills. This includes financial literacy.

---

*3. Is there a budget form or template to fill out for the Storytelling RFQ. The instructions state "budget narrative". Is a budget narrative overview ok or do you need a real excel budget?*

We don't have a template for any of the requested documentation. Whatever format you choose to work in should work; the format is not part of the scoring (assuming you follow the formatting requirements for the narrative portions as outlined in section 4.2 of the RFQ) and it is only the content of the budget that will be scored.

---