Equity Advisory Committee  
Meeting/ New Members Orientation  
“RETREAT”

**AGENDA**

<table>
<thead>
<tr>
<th>Date</th>
<th>Wednesday, February 8, 2012</th>
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<tr>
<td>Time</td>
<td>5:30 PM</td>
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<tr>
<td>Location</td>
<td>Human Rights Commission</td>
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<td>25 Van Ness, Suite #800</td>
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<td>San Francisco, CA 94102</td>
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American Sign Language interpreters and an FM Amplification System provided upon request with 48 hours advance notice. Accessible parking available at the Civic Center Plaza Garage, nearby private lots, and metered parking spaces. The closest accessible BART station is the Civic Center Station. The closest accessible MUNI Metro station is the Van Ness Station. Accessible MUNI lines are the 6, 7, 9, 47, 49, 71, and F lines. Accessible seating is available for persons with disabilities. Meeting proceedings available in alternative formats. In order to assist the City’s efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals. To make arrangements or for information, contact David Miree (voice) or 415-252-2502 (TTY/TDD).

Know Your Rights under the Sunshine Ordinance

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This Ordinance assures that deliberations are conducted before the people and the City operations are open to the public’s review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force at 415-554-6171.

**THIS IS A PUBLIC MEETING. AT THE DISCRETION OF THE CHAIR, PUBLIC COMMENT MAY BE HEARD AFTER COMMITTEE DISCUSSION OF A SPECIFIC ITEM ON THE AGENDA.**
AGENDA

5:30 – 5:35 Call to order and roll-call; Approval of minutes from January 11, 2012 EAC Meeting

5:35 – 5:40 Public comment for items not on the agenda

5:40 – 5:45 Welcoming Remarks- HRC Executive Director Theresa Sparks (Tentative)

5:45 – 6:05 Introductions of New and Returning EAC Members and Commissioners (and ICE BREAKER Question)

6:05 – 6:25 Commissioners' and staff's report- NEW MEMBERS ORIENTATION
Overview of the Equity Advisory Committee -Commissioners and HRC Staff to discuss their vision for the Equity Advisory Committee going forward; role of staff related to Advisory Committees, a discussion on updating the EAC mission statement, reviewing policies and managing expectations related to EAC membership “active” participation, code of conduct and allowance for administrative removal where deemed necessary, and the mandatory enforcement of 3-strike rule governing absenteeism. (Discussion Item)

Suggestions on revising or clarifying the mission statement; creating POPs- (Purpose-Outcome-Process-handout); EAC Speaker Series; EAC Membership Presentations; Individual Works Plans or Action Items; Short-term projects vs. Long-term Projects; Advisory Committees and HR Commission Collaborative; HR Commission Retreat proposed projects and work plans for 2012 and EAC membership pictures and bios for HRC webpage (Discussion Item)

6:45 – 6:55 Update from work group relative to the African American Community Empowerment Initiative- HANDOUT (aka Out Migration Implementation and Youth Internship/Mentorship Project)- (Discussion Item)

6:55 – 7:05 Update and status from work group relative to the “HRC Hero Awards” -HANDOUT
Recognizing Students, Individuals and Community Organizations for their outstanding contributions to Human Rights Advocacy in San Francisco and Equity in Education –Nomination and Selection process (Discussion Item)

7:05 – 7:10 Announcements

7:10 Adjournment

NEXT MEETING OF THE EAC: Wednesday, March 14, 2012@ 5:30 p.m.
25 Van Ness Ave, #800
San Francisco, CA 94102

ATTENTION: Individuals and entities that influence or attempt to influence legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Administrative Code 16.520-16.534) to register and report lobbying